



SECRETARY OF THE ARMY
WASHINGTON

15 JUL 2021

MEMORANDUM FOR ASSISTANT SECRETARY OF THE ARMY (MANPOWER AND
RESERVE AFFAIRS)

SUBJECT: Special Leave Accrual Fiscal Year 2021

1. References:

- a. Title 10, United States Code, Section 701 (10 U.S.C § 701).
- b. Department of Defense Instruction 1327.06 (Leave and Liberty Policy and Procedures), 16 June 2009, Incorporating Change 4, Effective 15 January 2021.
- c. Under Secretary of Defense (Personnel and Readiness) memorandum, (Special Leave Accrual), 16 April 2020.
- d. Army Regulation 600-8-10 (Leaves and Passes), 3 June 2020.


2. Leave is vital to the contribution of morale, level of performance, and career motivation for our Soldiers. Commanders must continue to encourage and to provide Soldiers with the opportunity to use their leave in the year in which it is earned. This will provide respite from the work environment for Soldiers on leave regardless of their leave location.

3. Based on the continuing impact of COVID-19 and Soldiers' ability to properly account for and manage their leave balances, the Army will extend Special Leave Accrual (SLA) associated with reference 1c, through fiscal year 2021 (FY21). Soldiers that perform active service (as defined in 10 U.S.C § 701(a)) during FY21 are authorized to accumulate annual leave in excess of 60 days (not to exceed 120 days) as shown on the end of month September 2021 Leave and Earnings Statement. This SLA leave balance may be retained until the end of FY24 (30 September 2024). All other SLA stipulations and conditions in reference 1d remain in place.

4. Leave earned after 30 September 2021 will not be SLA protected unless earned during an eligible deployment in accordance with reference 1d. Leave earned above the SLA protected balance in FY22 and beyond must be used during the FY it was earned or will be lost at the end of that FY. Soldiers are responsible for tracking and managing their own leave.

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5. Commanders will ensure maximum use of earned leave and minimize the loss of leave within the constraints of operational requirements.



Christine E. Wormuth