

ALARACT 066/2025

DTG: R 131610Z AUG 24

UNCLAS

SUBJ/ALARACT 066/2025 – FISCAL YEAR 2025 OUTSIDE THE CONTINENTAL UNITED STATES DEPARTMENT OF ARMY CIVILIAN PERMANENT CHANGE OF STATION TRANSPORTATION ACCOUNT CODES AND LINES OF ACCOUNTING

THIS ALARACT MESSAGE HAS BEEN TRANSMITTED BY JSP ON BEHALF OF HQDA, DCS, G-4

1. (U) REFERENCES:

1.A. (U) DD FORM 1614, REQUEST/AUTHORIZATION FOR DOD CIVILIAN PERMANENT DUTY OR TEMPORARY CHANGE OF STATION (TCS) TRAVEL

1.B. (U) DFAS-IN MANUAL 37-100, A0-2020, OPERATION AND MAINTENANCE, ARMY (AVAILABLE AT [HTTPS://WWW.ASAFM.ARMY.MIL/DFAS-GUIDANCE/](https://www.asafm.army.mil/dfas-guidance/)) (COMMON ACCESS CARD REQUIRED)

1.C. (U) DOD 7000.14-R, VOLUME 10, CHAPTER 13, COMMERCIAL TRANSPORTATION PAYMENTS, (AVAILABLE AT [HTTPS://COMPTROLLER.DEFENSE.GOV/](https://comptroller.defense.gov/))

1.D. (U) JOINT TRAVEL REGULATIONS, CHAPTER 5, PART F, PERMANENT CHANGE OF STATION (PCS) ALLOWANCES (CIVILIAN EMPLOYEES), (AVAILABLE AT [HTTPS://WWW.DEFENSETRAVEL.DOD.MIL/](https://www.defensetravel.dod.mil/))

1.E. (U) DEFENSE FINANCE AND ACCOUNTING SERVICE, CIVILIAN PERMANENT CHANGE OF STATION (PCS) (AVAILABLE AT [HTTPS://WWW.DFAS.MIL/CIVILIANEMPLOYEES/CIVILIAN-PERMANENT-CHANGE-OF-STATION-PCS/](https://www.dfas.mil/civilianemployees/civilian-permanent-change-of-station-pcs/))

2. (U) APPLICABILITY: THIS ALARACT APPLIES TO ALL ARMY COMMANDS, ORGANIZATIONS, SHIPPING ACTIVITIES, AND FINANCIAL MANAGERS WHO UTILIZE THE DEFENSE TRANSPORTATION SYSTEM. IT ADDRESSES TRANSPORTATION ACCOUNT CODES (TACS) AND LINES OF ACCOUNTING (LOAS) FOR DEPARTMENT OF ARMY (DA) CIVILIAN PERSONNEL OUTSIDE THE CONTINENTAL UNITED STATES (OCONUS) PERMANENT CHANGE OF STATION (PCS) ORDERS FOR OVER-OCEAN TRANSPORTATION ONLY. THIS ALARACT DOES NOT APPLY TO DA CIVILIAN TRANSPORTATION FUNDED BY THE ARMY CORPS OF ENGINEERS LOAS BEGINNING WITH 96X; ARMY RESEARCH, DEVELOPMENT, TEST AND EVALUATION; BASE REALIGNMENT AND CLOSURE;

NONAPPROPRIATED FUND; ARMY AND AIR FORCE EXCHANGE SERVICE PERSONNEL; NON-DA CIVILIANS; INTERN PROGRAM; TEMPORARY DUTY; OR SOLDIER PCS MOVES.

3. (U) PURPOSE: TO PROVIDE ALL ARMY SHIPPERS AND FINANCIAL MANAGERS WITH INFORMATION AND INSTRUCTIONS REGARDING UTILIZATION OF FISCAL YEAR (FY)25 TACS AND LOAS UNDER THE ARMY'S CENTRALLY MANAGED SECOND DESTINATION TRANSPORTATION (SDT) PROGRAM.

4. (U) NARRATIVE: PROCEDURES FOR UTILIZATION OF TACS AND LOAS UNDER THE ARMY'S CENTRALLY MANAGED SDT PROGRAM IN SUPPORT OF FY25 DA CIVILIAN OCONUS PCS MOVEMENT.

5. (U) THERE ARE FOUR PRIMARY TACS USED UNDER THE CENTRALLY MANAGED SDT PROGRAM IN SUPPORT OF OCONUS DA CIVILIAN PERSONNEL TRANSPORTATION. ACCESS ARMY VANTAGE AND COMPLETE [OCONUS PCS SURVEY](#) TO RECEIVE MEMORANDUM WITH THE TACS AND LOAS. IF THERE IS AN ISSUE, SUBMIT A COPY OF DD FORM 1614 TO [USARMY.RIA.ASC.MBX.SDT-OCONUS-CIV-PCS-LOA@ARMY.MIL](#) TO RECEIVE TACS AND LOAS.

5.A. (U) SHIPMENT OF PERSONAL PROPERTY HOUSEHOLD GOODS (HHG), UNACCOMPANIED BAGGAGE (UB), AND TEMPORARY STORAGE ONLY. THIS TAC SUPPORTS DA CIVILIAN OCONUS PCS HHG SHIPMENTS AND RETURN. DO NOT USE FOR MOVES ORIGINATING AND TERMINATING OCONUS WITH NO OVER-OCEAN TRANSPORTATION, THE LOSING OR GAINING COMMAND MUST PAY. ALSO DO NOT USE FOR PORT HANDLING. COMPLETE SURVEY AT [OCONUS PCS SURVEY](#) TO RECEIVE TACS AND LOAS.

5.B. (U) SHIPMENT OF PRIVATELY OWNED VEHICLE (POV), POV HANDLING, OVER-OCEAN SHIPMENT AND TEMPORARY STORAGE. GAINING OR LOSING COMMAND MUST PAY COST FROM POINT OF ORIGIN TO PORT OF EMBARKATION. COMPLETE SURVEY AT [OCONUS PCS SURVEY](#) TO RECEIVE TACS AND LOAS.

5.C. (U) NON-TEMPORARY STORAGE (NTS) OF HHG/POV. THIS TAC SUPPORTS DA CIVILIAN OCONUS PCS FOR NTS OF HHG/POV STORED IN CONUS LOCATIONS UNTIL SUCH TIME THE DA CIVILIAN PCS BACK TO A CONUS DUTY STATION. COMPLETE THE [OCONUS PCS SURVEY](#) TO RECEIVE TACS AND LOAS.

5.D. (U) DA CIVILIAN EMPLOYEE PCS AIR MOBILITY COMMAND (AMC) PASSENGER TRAVEL. THIS TAC SUPPORTS DA CIVILIAN OCONUS PCS FOR AMC PASSENGER TRAVEL. COMMERCIAL AIR IS NOT AUTHORIZED. THIS TAC MUST BE APPROVED BY ARMY SUSTAINMENT COMMAND G8 PRIOR TO USE. COMPLETE THE [OCONUS PCS SURVEY](#) TO RECEIVE TACS AND LOAS.

5.E. (U) ALL LOAS ARE PROVIDED AT THE END OF THE OCONUS PCS SURVEY. ANY QUESTIONS ON THE TACS AND LOAS CAN BE EMAILED TO THE ARMY SUSTAINMENT COMMAND GROUP INBOX USARMY.RIA.ASC.MBX.SDT-OCONUS-CIV-PCS-LOA@ARMY.MIL OR THE INDIVIDUAL POINTS OF CONTACT (POCS) IN PARAGRAPH 11.

6. (U) RENEWAL AGREEMENT TRAVEL AND DEPENDENT STUDENT UB IS NOT A FUNDED EXPENSE UNDER THE ARMY CENTRALLY MANAGED SDT PROGRAM.

7. (U) THE ARMY CENTRALLY MANAGED SDT PROGRAM DOES NOT FUND COMMERCIAL AIRLINE TICKETS. IF COMMERCIAL AIRLINE TICKETS ARE AUTHORIZED AND PURCHASED, THE GAINING OR LOSING COMMAND MUST FUND.

8. (U) THE GAINING OR LOSING COMMAND, AS APPROPRIATE, MUST PROVIDE A TAC AND LOA TO COVER ALL COSTS NOT ADDRESSED BY ONE OF THE TACS LISTED IN PARAGRAPH 5. NO ADVANCES MAY BE ISSUED USING CENTRALLY MANAGED TACS AND LOAS. BLOCK 28 WITHIN DA CIVILIAN PCS ORDERS SHOULD STATE "FY25 LOAS ARE SUBJECT TO THE AVAILABILITY OF FUNDS PRIOR TO THE ENACTMENT OF THE FY25 APPROPRIATIONS BILL. THE U.S. GOVERNMENT IS NOT RESPONSIBLE FOR ANY COSTS THAT EXCEED THE AMOUNT OBLIGATED ON ANY PCS ORDER UNTIL SUCH TIME AS ADDITIONAL APPROPRIATED FUNDS ARE PROVIDED UNDER ANOTHER CONTINUING RESOLUTION AUTHORITY OR THE ENACTMENT OF AN APPROPRIATIONS ACT. THE GOVERNMENT'S LIABILITY DOES NOT EXTEND BEYOND THE FUNDS AUTHORIZED IN ACCORDANCE WITH THIS ORDER."

9. (U) IF AN EXTENSION OF NTS FOR FY25 IS REQUIRED, COORDINATE WITH YOUR G1/S1 OR U.S. ARMY CIVILIAN HUMAN RESOURCES AGENCY/CIVILIAN PERSONNEL ADVISORY CENTER OFFICE TO VALIDATE THE REQUIREMENT FOR AN EXTENSION. COMPLETE THE [NON-TEMPORARY STORAGE EXTENSION FORM](#) TO RECEIVE THE FY25 LOA OR CONTACT USARMY.RIA.ASC.MBX.SDT-OCONUS-CIV-PCS-LOA@ARMY.MIL FOR A MICROSOFT EXCEL VERSION OF THE FORM. THE FY25 LOA WILL BE AVAILABLE AROUND MID-SEPTEMBER. CONTACT USARMY.RIA.ASC.MBX.SDT-OCONUS-CIV-PCS-LOA@ARMY.MIL IF YOU HAVE ANY QUESTIONS.

10. (U) GUIDANCE CAN CHANGE REGARDING ALL ASPECTS OF TRAVEL AT ANY TIME WHICH IS UPDATED ON THE [DEFENSE FINANCE AND ACCOUNTING SERVICE](#) WEBSITE. TUTORIALS AND RESOURCES ARE AVAILABLE AT [HTTPS://WWW.DFAS.MIL/CIVILIANEMPLOYEES/CIVILIAN-PERMANENT-CHANGE-OF-STATION-PCS/](https://www.dfas.mil/civilianemployees/civilian-permanent-change-of-station-pcs/).

11. (U) KEY POCS:

11.A. (U) DEPUTY CHIEF OF STAFF, G-4, HHG POLICY POCS ARE MR. GENE THOMAS (703) 614-1029, GENE.THOMAS32.CIV@ARMY.MIL AND MR. ROBERT POWERS (703) 692-7382, ROBERT.L.POWERS14.CIV@ARMY.MIL.

11.B. (U) ARMY SUSTAINMENT COMMAND POC FOR SDT IS MS. CHRISTINA WALL, 309-782-2219, CHRISTINA.M.WALL.CIV@ARMY.MIL AND ARMY SUSTAINMENT COMMAND POC FOR G8 IS MR. RYAN KARCHER, (309) 782-4916, RYAN.T.KARCHER2.CIV@ARMY.MIL.

12. (U) THIS ALARACT MESSAGE EXPIRES ON 4 AUGUST 2025.