

ALARACT 021/2024

DTG: R 172124Z APR 24

UNCLAS

SUBJ/ALARACT 021/2024 – IMPLEMENTATION INSTRUCTIONS FOR DA FORM 7768 (COMMAND SUPPLY DISCIPLINE PROGRAM EVALUATION REPORT)

THIS ALARACT MESSAGE HAS BEEN TRANSMITTED BY JSP ON BEHALF OF HQDA, DCS, G-4//DALO-SP

1. (U) REFERENCES:

- 1.A. (U) AR 735–5, RELIEF OF RESPONSIBILITY AND ACCOUNTABILITY
- 1.B. (U) AR 710–2, SUPPLY POLICY BELOW THE NATIONAL LEVEL
- 1.C. (U) AR 710–4, PROPERTY ACCOUNTABILITY
- 1.D. (U) ALARACT 004/2024, PUBLICATION OF ARMY REGULATION 710–4, DATED 6 FEBRUARY 2024

2. (U) BACKGROUND:

2.A. (U) ALARACT 004/2024 DESCRIBES THE CONSOLIDATION AND SUPERSESION OF PORTIONS OF THE PUBLICATIONS REFERENCED ABOVE. SUPERSEDED CONTENT WILL BE DELETED AS THOSE PUBLICATIONS COMPLETE REVISIONS IN FISCAL YEAR 2024, QUARTER 2 AND QUARTER 3.

2.B. (U) REFERENCE 1.C. PRESCRIBES THE NEW DA FORM 7768 (COMMAND SUPPLY DISCIPLINE PROGRAM EVALUATION REPORT) AS THE MANDATORY STANDARDIZED INTERACTIVE CHECKLIST FOR ALL ARMY ORGANIZATIONS TO EVALUATE A COMMAND SUPPLY DISCIPLINE PROGRAM (CSDP).

2.C. (U) THE PURPOSE OF A CSDP EVALUATION IS TO DETERMINE WHETHER OR NOT AN ORGANIZATION IS COMPLYING WITH REGULATORY POLICY AND PROCEDURES. COMMANDERS AND ACTIVITY SUPERVISORS WILL IMPLEMENT A CSDP AND EVALUATE ALL SUBORDINATE ORGANIZATIONS OR ACTIVITIES FOR COMPLIANCE WITH SUPPLY OPERATIONS PER REFERENCE 1.C.

2.D. (U) THE NEW DA FORM 7768 WAS CREATED TO STANDARDIZE HEADQUARTERS, DEPARTMENT OF THE ARMY–LEVEL CSDP EVALUATION REQUIREMENTS IN A FORMAT WHICH ENABLES RAPID CHANGES TO COMPLY WITH DEPARTMENT OF DEFENSE INTERNAL CONTROLS, AUDIT READINESS, AND ACCOUNTABILITY REQUIREMENTS.

2.E. (U) PER REFERENCE 1.C. EACH LEVEL OF COMMAND WILL REVIEW DA FORM 7768 AND MAKE NECESSARY ADDITIONS PER STANDARD OPERATING

PROCEDURE (SOP) TO ACCOUNT FOR ANY UNIQUENESS WITHIN THE COMMAND.

2.F. (U) ADDITIONAL LOCAL REQUIREMENTS WILL NOT CONFLICT WITH THE MANDATORY DA FORM 7768 REQUIREMENTS NOR MODIFY THE DA FORM ITSELF. COMMANDS WILL IMPLEMENT LOCAL ADDITIONS PER SOP AS A SUPPLEMENT TO EVALUATIONS PERFORMED USING DA FORM 7768.

3. (U) PHASED INTEGRATION OF DA FORM 7768 INTO CSDP EVALUATIONS AND INSPECTIONS THROUGH CALENDAR YEARS 2024 AND 2025.

3.A. (U) EFFECTIVE IMMEDIATELY, ALL ARMY COMMANDERS AND CIVILIAN ACTIVITY SUPERVISORS WILL IMPLEMENT DA FORM 7768 INTO ALL LEVELS OF CSDP PRESCRIBED BY REFERENCE 1.C.

3.B. (U) DA FORM 7768 IMPLEMENTATION IS IN A "SOFT START" STATUS FROM THE DATE OF THIS ALARACT MESSAGE THROUGH 31 DECEMBER 2024 TO ALLOW COMMANDS TO ASSESS THE DA FORM 7768 THROUGH CSDP EVALUATIONS AND PROVIDE RECOMMENDATIONS TO THE DIRECTOR OF SUPPLY POLICY, G-4 (DALO-SP). COMMANDERS AND SUPERVISORS WILL USE THIS INTERVAL AS AN ASSESSMENT AND ASSISTANCE PERIOD TO SHAPE SUPPLY OPERATIONS TOWARDS FULL COMPLIANCE WITH DA FORM 7768 REQUIREMENTS BEGINNING 1 JANUARY 2025.

3.C. (U) COMMANDERS OF ARMY COMMANDS, ARMY SERVICE COMPONENT COMMANDS, AND DIRECT REPORTING UNITS WILL PUBLISH INSTRUCTIONS TO SUBORDINATE COMMANDS TO IMPLEMENT DA FORM 7768 INTO THEIR CSDP, AND PROCEDURES TO SUBMIT COMMENTS AND SUGGESTED IMPROVEMENTS PER PARAGRAPH 4 OF THIS MESSAGE.

4. (U) SEND COMMENTS AND SUGGESTED IMPROVEMENTS ON DA FORM 2028 (RECOMMENDED CHANGES TO PUBLICATIONS AND BLANK FORMS) DIRECTLY TO THE DEPUTY CHIEF OF STAFF (DCS), G-4 (DALO-SPE) VIA THE DCS, G-4 PUBLICATIONS TEAM EMAIL: USARMY.PENTAGON.HQDA-DCS-G-4.MBX.PUBLICATIONS@ARMY.MIL.

5. (U) THE POINT OF CONTACT FOR DCS, G-4 IS MASTER SERGEANT ANTHONY E. ROACH, COMMERCIAL (703) 614-4052, EMAIL: ANTHONY.E.ROACH2.MIL@ARMY.MIL OR USARMY.PENTAGON.HQDA-DCS-G-4.MBX.DCS-G44S-SPE@ARMY.MIL.

6. (U) THIS ALARACT MESSAGE EXPIRES ON 11 APRIL 2025.