

**Department of the Army
Pamphlet 145-2**

Reserve Officers' Training Corps

Guide to Certificates and Awards

**Headquarters
Department of the Army
Washington, DC
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UNCLASSIFIED

SUMMARY

DA Pam 145-2
Guide to Certificates and Awards

This new Department of the Army pamphlet, dated 28 April 2023—

- o Provides procedures for earning awards as Reserve Officers' Training Corps cadets (throughout).
- o Provides procedures for issuing awards to Reserve Officers' Training Corps cadets (throughout).

Reserve Officers' Training Corps
Guide to Certificates and Awards

By Order of the Secretary of the Army:

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General, United States Army
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History. This publication is a new Department of the Army pamphlet.

Summary. This pamphlet provides procedures for earning and issuing Department of the Army awards to Reserve Officers' Training Corps cadets.

Applicability. This pamphlet applies to the Regular Army, the Army National Guard/Army National Guard of the United States, and the U.S. Army Reserve, unless otherwise stated. Also, it applies to the following: programs presented at college-level institutions and at the college-level element of military junior

colleges; U.S. Army Cadet Command and major overseas commands that have Department of Defense Education Activity Schools Junior Reserve Officers' Training Corps Programs within their jurisdictions; and active duty and retired personnel certified to conduct the Junior Reserve Officers' Training Corps Program at Junior Reserve Officers' Training Corps battalions (public and private high schools, high school level military academies, and at the high school level element of military junior colleges). All references to Reserve Officers' Training Corps include the National Defense Cadet Corps unless otherwise specified.

Proponent and exception authority. The proponent of this pamphlet is the Deputy Chief of Staff, G–1. The proponent has the authority to approve exceptions or waivers to this pamphlet that are consistent with controlling law and regulations. The proponent may delegate this approval authority, in writing, to a division chief within the proponent agency or its direct reporting unit or field operating agency, in the grade of colonel or the civilian equivalent. Activities may request a

waiver to this regulation by providing justification that includes a full analysis of the expected benefits and must include a formal review by the activity's senior legal officer. All waiver requests will be endorsed by the commander or senior leader of the requesting activity and forwarded through their higher headquarters to the policy proponent. Refer to AR 25–30 for specific requirements.

Suggested improvements. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) directly to Commanding General, U.S. Army Cadet Command (ATCC–PA), 1st Cavalry Regiment Road, Fort Knox, KY 40121–5123 or via email at usarmy.pentagon.hqda-dcs-g-1.mbx.publishing-team.army.mil.

Distribution. Distribution of this publication is available in electronic media only and is intended for the Regular Army, the Army National Guard/Army National Guard of the United States, and the U.S. Army Reserve.

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Glossary

Chapter 1 Introduction

1-1. Purpose

This Department of the Army (DA) pamphlet contains procedural guidance for the requirements and issuance of Reserve Officers' Training Corps (ROTC) awards and certificates. Unless otherwise noted, all references to the Junior ROTC Program in this regulation will mean the Army Junior ROTC units and the National Defense Cadet Corps (NDCC) units.

1-2. References and forms

See appendix A.

1-3. Explanation of abbreviations and terms

See the glossary.

1-4. Records management (recordkeeping) requirements

The records management requirement for all record numbers, associated forms, and reports required by this publication are addressed in the Records Retention Schedule-Army (RRS-A). Detailed information for all related record numbers, forms, and reports are located in Army Records Information Management System (ARIMS)/RRS-A at <https://www.arims.army.mil>. If any record numbers, forms, and reports are not current, addressed, and/or published correctly in ARIMS/RRS-A, see DA Pam 25-403 for guidance.

1-5. Additional guidance

Commanding General (CG), U.S. Army Cadet Command (USACC) will publish regulatory guidance on additional certificates and awards for which they are the approval authority.

Chapter 2 Military Training Certificates

2-1. Senior Reserve Officers' Training Corps

a. Only conditional students and participating immigrant foreign students may be presented a DA Form 134 (Military Training Certificate-Reserve Officers' Training Corps) after successfully completing all or part of the Senior Reserve Officers' Training Corps (SROTC) Program. When the student is issued the certificate, it will be annotated to reflect that the certificate does not entitle the student to a commission.

b. Military Junior College cadets may be presented a DA Form 136 (Military Training Certificate-Reserve Officers' Training Corps) for successfully completing the Advanced Course.

2-2. Junior Reserve Officers' Training Corps

a. Each student who satisfactorily completes at least one year of a Junior ROTC course may be given a certificate, DA Form 134.

b. Each student who satisfactorily completes at least one year of an NDCC course may be given a certificate, DA Form 254 (Military Training Certificate-National Defense Cadet Corps).

c. The form will be signed and annotated to indicate the type of course and total number of years successfully completed. This certificate, authenticated by the Senior Army Instructor (SAI), may be used as proof of completion of training.

Chapter 3 Designation of Distinguished Military Student and Distinguished Military Graduate

3-1. Designation as a Distinguished Military Student

a. To be designated a distinguished military student (DMS), a cadet must—

(1) Have ranked academically (Senior ROTC grades only) in the upper third of the Military Science and Leadership (MSL) III class.

(2) Rank in the upper third of the order of merit list (OML) as established by the Professor of Military Science (PMS).

(3) Be in the upper half of their university or college class.

(4) Successfully complete Advanced Camp.

b. The PMS will designate cadets who meet the qualifications of subparagraph 3–1*a*, above, as DMS. No more than one-third of the total number eligible will be designated DMS.

c. DMS cadets should be announced not later than 20 days after classes commence in the fall. The PMS will prepare and issue DA Form 2163 (Distinguished Military Student Certificate) in an appropriate ceremony.

d. DMS designations may be added or withdrawn during the current school year. Cadets must continue to maintain the standards required for award of the DMS designation throughout the remainder of their time in the Senior ROTC Program.

e. Cadets who qualify under subparagraph 3–1*a*, above, but did not attend Advanced Camp between MSL III and MSL IV, may be designated DMS following successful completion of Advanced Camp.

3–2. Designation as a Distinguished Military Graduate

a. To be designated a distinguished military graduate (DMG), a cadet must—

(1) Be in the top 20 percent of the ROTC National OML as determined by the USACC OML Model during the fiscal year Senior ROTC accession process. USACC, Deputy Chief of Staff, G–1 will announce the names of those eligible for DMG designation when component results are released.

(2) Successfully complete the Senior ROTC Advanced Course.

(3) Graduate with a baccalaureate degree or advanced degree or have a statement from the office of the registrar of the institution that all requirements for the degree are complete and that the degree will be conferred at the next regularly scheduled commencement.

b. The designation of DMG is effective and will bear the date upon which full and complete graduation occurs or the date of the statement from the senior official of the institution that verifies all degree requirements have been met. The term “graduation” with respect to this section includes academic graduation, or completion of the requirements for graduation, as evidenced by a statement from the office of the registrar; successful completion of the Senior ROTC Advanced Course, and satisfactory completion of Advanced Camp. Nothing herein will be construed to permit an advanced or retroactive designation of DMG status.

c. CG, USACC will announce the designation of DMG officers. USACC, Deputy Chief Staff, G–1 will issue the DA Form 2164 (Distinguished Military Graduate Certificate) signed by the CG, USACC and forward to the PMS. When the cadet is otherwise qualified, the PMS will add their signature block to the form, sign and date, and present the certificates in an appropriate ceremony.

Chapter 4 Awards

4–1. General

a. The below list comprises awards that are used in both Senior and Junior ROTC. This list is not all inclusive and additional awards may be used in accordance with this regulation, AR 600–8–22, and within the authority of the CG, USACC and/or as delegated.

b. CG, USACC will publish policy on the details of the listed awards, as well as any awards as they apply individually to Junior and Senior ROTC.

4–2. List of awards

a. Medal for Heroism.

b. Superior Cadet Decoration.

c. American Legion awards.

d. Association of Military Colleges and Schools of the United States Award.

e. Daughters of the American Revolution Award.

f. Legion of Valor Bronze Cross for Achievement.

g. The Military Order of the World Wars Award.

h. Scottish Rite of Freemasonry Award.

i. Sons of the American Revolution Award.

j. The National Sojourners Award.

4- 3. U.S. and foreign awards

a. Awards, including decorations, medals, badges, ribbons, and appurtenances of the United States and foreign nations as prescribed in AR 600-8-22, are authorized for wear by those to whom they have been awarded. Such awards may be worn, under these circumstances, on issue or cadet-type uniforms prescribed for wear in ROTC programs. They will be worn as prescribed in AR 600-8-22.

b. No part of this regulation, subject to law and other regulations, will be interpreted to preclude the privilege of civilians, who are entitled to awards, to wear them as may be prescribed by law and regulation.

Chapter 5 Senior Reserve Officers' Training Corps Awards

5-1. General

Commanders should present cadets with awards for exceptional service or achievement under provisions of AR 600-8-22 and AR 145-2.

5-2. Superior Cadet Decoration Award

DA provides this award annually to the outstanding ROTC cadet in each year of military science at host institution and extension centers. The award consists of lapel button, medal pendant with ribbon bar, clip with case, and DA Form 1773 (Citation for the Superior Cadet Decoration Award) signed by the CG, USACC. Appurtenances for attachment to ribbon of initial award are provided for subsequent awards.

a. *Criteria.*

- (1) The recipient must be a regularly enrolled ROTC cadet.
- (2) The cadet must be in the top 25 percent in ROTC and academic standing at the program.
- (3) Selection is based on demonstrated officer potential. For selection criteria, see table 5-1.

b. *Selection.*

(1) The selection board will be appointed and convened by the PMS. Suggested membership: PMS as president, commissioned and enlisted ROTC instructors as members, and selected civilian faculty or school officials (to include deans, if appropriate) as members, in numbers not to exceed one-third of board's membership.

(2) The board will be convened at the beginning of the school year and briefed on the criteria for selection.

(3) The board members will observe performances of the cadets during the year in order to foster sound selections.

(4) The board will be reconvened to review the cadets' records in each year of MSL and select the winners not less than one month prior to the end of the school year.

c. *Source of supply.*

(1) PMS requisitions for the awards, to include lapel button, medal pendant with ribbon bar, clip with case, can be sent to Defense Support Center Philadelphia, 2800 South 20th Street, P.O. Box 8419, Philadelphia, PA 19101-8419.

(2) DA Form 1773 is a DA Superior Cadet Decoration Award certificate. It will be provided by Headquarters, USACC.

d. *Presentation.*

(1) Awards will be presented by the PMS at the close-of-year ceremony.

(2) Notify appropriate media agencies in order to foster suitable news releases in cadets' hometowns and local papers. It is not necessary to advise DA of the names of recipients.

Table 5-1
Cadet awards selection criteria

Selection criteria	Points
ROTC scholarship and grades	50
Academic scholarship and grades	50
Military leadership	50
Academic leadership (demonstrated qualities of leadership in scholastic and related activities, student organizations, community activities, and sports participation)	100

Chapter 6

Junior Reserve Officers' Training Corps and National Defense Cadet Corps Awards

6-1. General

a. Awards may be given to recognize distinguished, heroic, meritorious, and other commendable acts of an individual and their status and achievements. The same awards are available to both Junior ROTC and NDCC units. It is particularly important that awards be given—

- (1) To deserving individuals.
- (2) Promptly.
- (3) During an appropriate ceremony.

b. Army medals may be engraved at Government expense, in a reasonable period of time, by the U.S. Army Tank-Automotive and Armaments Command, Clothing and Heraldry Product Support Integration Directorate, 700 Robbins Avenue, P.O. Box 57997, Philadelphia, PA 19111-7997. The expense of maintaining decorations, medals, badges, ribbons, and similar items will be borne by the cadet or student. Replacement of Army decorations and awards is authorized if the request includes a statement that the item was lost, damaged, or destroyed through no fault or neglect of the individual.

c. Decorations and awards issued by DA for presentation to individuals may not be retained by schools without written permission of the individual concerned. These items, together with the complete name and last known address of the intended recipient, will be sent to Commanding General, U.S. Army Human Resources Command (AHRC-PDP-A), 1600 Spearhead Division Avenue, Fort Knox, KY 40122-5408, if undeliverable.

d. Only the awards, decorations, and badges prescribed by CG, USACC or approved by The Institute of Heraldry (TIOH) will be worn by Junior ROTC cadets on the uniform prescribed for wear in the Junior ROTC Program at their institution. Other awards and decorations, subject to law and regulation, may be accepted by cadets and students, but will not be worn on the prescribed uniform. Medals for which a ribbon device is provided may not be worn on a Junior ROTC uniform when other ribbons are worn. In the case of multiple units, selection boards may be convened by the Director of Army Instruction (DAI) with the concurrence of the head of the school system concerned. Composition of the board will be as prescribed in this regulation except that the DAI will be president of the board and the SAI of each school concerned or the individual whom the SAI designates will be a member of the multiple-unit selection board.

e. The following Junior ROTC cadet award categories are as follows:

- (1) DA level awards.
 - (a) DA Cadet Command Medal for Heroism requires DA Form 638 (Recommendation for Award).
 - (b) DA Superior Cadet Award requires DA Form 1773-1 (Citation for the Superior Junior Cadet Decoration Award) or DA Form 1773-3 (Citation for the Superior National Defense Cadet Decoration Award).
 - (c) U.S. Army Recruiting Command (USAREC) Award for Junior ROTC requires DA Form 5498 (U.S. Army Recruiting Command Award for Junior ROTC Certificate).
- (2) Junior ROTC awards which do not require a DA form—
 - (a) Academic awards.
 - (b) Military awards.
 - (c) Athletic awards.
 - (d) Miscellaneous awards.
- (3) Other awards for Junior ROTC cadets which include institution, agency, honor societies, and association awards do not require the completion of a DA Form.

6-2. Recommendation for awards

Any individual with personal knowledge of an act, achievement, or service believed to warrant the award of a decoration should submit a recommendation for consideration.

6-3. Medal of Heroism (Junior Reserve Officers' Training Corps)

a. The Medal of Heroism is a U.S. military decoration awarded by the DA to any Junior ROTC cadet who performs an act of heroism. The achievement must be an accomplishment so exceptional and outstanding that it clearly sets the individual apart from fellow students or from other persons in similar circumstances. The performance must have involved the acceptance of danger and extraordinary responsibilities, exemplifying praiseworthy fortitude and courage.

b. Nominations will be—

(1) Initiated by the SAI based on achievements described in subparagraph 6–3a, above. Such acts may have been accomplished while on or off the institution property.

(2) Submitted by the SAI to the appropriate subordinate commander concerned for approval or disapproval. A DA Form 638 or a letter will be used. Statements of eyewitnesses (preferably in the form of certificates, affidavits, or sworn statements), extracts from official records, sketches, maps, diagrams, or photographs will be attached to support and amplify stated facts. The final approval authority is the CG, USACC.

c. Requisitions for the medals may be submitted, through the supporting installation, to U.S. Army Tank-Automotive and Armaments Command, Clothing and Heraldry Product Support Integration Directorate, 700 Robbins Avenue, P.O. Box 57997, Philadelphia, PA 19111–7997.

d. Presentation of this award will be made during an appropriate ceremony by a general officer or other senior officer of the Regular Army. Exceptions to this may be approved by the CG, USACC.

6–4. Superior Cadet Decoration (Junior Reserve Officers’ Training Corps)

a. The Junior ROTC medal and NDCC medal are U.S. military decorations awarded by DA and limited to one outstanding cadet in each leadership development class in each Junior ROTC and NDCC institution.

b. To be considered eligible for these awards, an individual must be—

(1) A Junior ROTC or NDCC cadet.

(2) In the top 10 percent of the class in Junior ROTC or NDCC academically and in the top 50 percent of the class in overall academic standing.

(3) Recommended by the SAI and principal or head of the appropriate institution.

c. Nominations for this award will be made by the SAI on the basis of results of a selection board. The composition of the board will—

(1) Be mutually agreed upon by the SAI and the head of the institution.

(2) Provide military and civilian representation.

(3) Be sufficiently competent to evaluate the individual, using criteria and procedures prescribed by this regulation.

(4) Have the SAI as president of the board.

(5) Include at least one authorized Junior ROTC or NDCC instructor who has regularly instructed the class in which the cadet being considered is a member.

(6) In the case of Junior ROTC and when possible, NDCC, include one or more selected civilian school official or faculty member not to exceed one-third of the board members.

d. The selection board will be constituted at the beginning of the school year and the members will observe the performance of the students in order to make sound selections. The president will convene the board at a date not later than two months before the scheduled end of the academic year, to review cadet records, and select the nominee of the award in each class. The criteria and the point weights for use in selection of recipients will be based on a maximum of 300 points, as follows (see table 6–1):

Table 6–1
Selection criteria and point weights

Criteria	Points
Military scholarship and grades (grades earned in Junior ROTC or NDCC course)	50
Academic scholarship and grades (grades earned in all courses other than Junior ROTC or NDCC)	50
Military leadership	50
Academic leadership (separate from academic grades attained in Junior ROTC, NDCC, and regular courses. Includes all demonstrated qualities of leadership in student organizations, constructive activities, participation in sports, and so forth)	50
Demonstrated qualities of discipline, courtesy, and character, and consistently demonstrated potential qualities as an officer (to be an overall estimate for all pertinent elements of the cadet's performance)	100
Total point weight against which leading students are selected	300

e. Nominations will be forwarded annually to the brigade commander to be received not later than 45 days prior to the end of the academic year. Nominations will be typed on a single sheet of bond paper, size 8 1/2 by 11 inches, showing the name of the institution, the full name of each nominee, the class-year, and the signature of the SAI. If a multiple-unit selection board is convened, the DAI may endorse the nominations, but will not delay them. The nominations must be submitted by each school to the appropriate subordinate commanders and will not be placed on a

consolidated list for forwarding purposes. The subordinate commander will retain nominations on file for two years following receipt.

f. CG, USACC will approve the nomination by signing the proper certificate (DA Form 1773-1 or DA Form 1773-3). These forms are available through normal publication supply channels and will be presented with the award.

g. The award consists of the blue pendant ribbon, blue ribbon bar and clip, lapel button, and case with the appropriate certificate. A subsequent award (decoration, ribbon attachment, Superior Cadet Award) to the same cadet is indicated by a four-pointed star. Requisitions for the awards will be submitted through the appropriate supporting installation to U.S. Army Tank-Automotive and Armaments Command, Clothing and Heraldry Product Support Integration Directorate, 700 Robbins Avenue, P.O. Box 57997, Philadelphia, PA 19111-7997 or online via <https://heraldry.army.mil>.

h. The names of the recipients will be announced annually by the SAI at a close-of-the-year ceremony. The SAI will notify appropriate news agencies in order that suitable news releases may be given to hometown and local press. It is not necessary to advise Headquarters, Department of the Army (HQDA) of the names of the recipients of the awards.

6-5. U.S. Army Recruiting Command Award for Junior Reserve Officers' Training Corps

a. General. This award is presented annually by USAREC to a cadet at each school in recognition of outstanding achievement and contributions to the Junior ROTC Program. The award consists of a bronze medal and ribbon bar.

b. Criteria. The cadet must—

(1) Be in the second year of a 3-year program or in the third year of a 4-year program.
(2) Be in the top 25 percent of the academic class.
(3) Have demonstrated outstanding leadership traits and possess the potential for assuming positions of increased responsibility.

(4) Participate in extracurricular activities that foster both scholastic and military excellence.

(5) Demonstrate qualities of dependability and good character, respect military discipline and standards, and possess a fundamental and patriotic understanding of the importance of Junior ROTC training.

(6) Not have previously received the award.

c. Selection. School officials will make the selection with the assistance of the DAI/SAI.

d. Source. The bronze medal and ribbon bar will be provided by USAREC. Submit requests to Commanding General, U.S. Army Recruiting Command (RCAPA-PA), Fort Knox, KY 40121-2726.

e. Presentation. The award will be presented at the end of the school year along with the annual awards program. A representative of USAREC will make the presentation.

6-6. Junior Reserve Officers' Training Corps cadet awards

a. To ensure ribbon awards are uniformly designed, DA has approved designs that will be made based on criteria specified in USACC regulations and by subordinate commanders. These designs are divided into four series—

(1) Academic awards—10 designs.

(2) Military awards—15 designs.

(3) Athletic awards—5 designs.

(4) Miscellaneous awards—7 designs.

b. The order of merit of these awards, by series, is academic, military, athletic, and miscellaneous. The order of merit within a series is determined by the last digit of the numerical designations.

c. Any other medals, badges, or ribbons awarded by host schools will be procured at no expense to the Government. They may be worn on the Junior ROTC uniform only when the design has been approved by TIOH. (Design approvals previously granted remain in effect.)

6-7. Other Junior Reserve Officers' Training Corps cadet awards

Institutions, agencies, and military honor societies with established records of support for Junior ROTC programs and services to the Nation may present awards to cadets in these programs. However, they must be without expense to the Government, the design must be approved by TIOH, and the award and criteria used must be approved by HQDA. Filing of corporate papers, constitution and bylaws, letters of agreement, or other documents may be required.

Chapter 7 Unit Awards

7-1. Junior Reserve Officers' Training Corps unit awards

a. General. An Honor Unit with Distinction (HUD) is one that has demonstrated exceptional performance in all areas of program operation. To receive such rating is a reflection on both the unit and the school. The unit will receive a DA Form 3855 (The United States Army Reserve Officers' Training Corps Honor Unit with Distinction).

b. Initial issue. Streamers will be provided at Government expense to all units awarded the HUD. To order streamers for HUD, submit a DD Form 1348 (DoD Single Line Item Requisition System Document) via <https://heraldry.army.mil>, along with a copy of the orders designating the unit as such, to U.S. Army Tank-Automotive and Armaments Command, Clothing and Heraldry Product Support Integration Directorate, 700 Robbins Avenue, P.O. Box 57997, Philadelphia, PA 19111-7997. They will be issued in pairs, one showing the HUD designation and one showing the years in which the awards were earned. Dates after the initial issue of the streamers will be added without expense to the Government. When the date streamer is filled, an additional date streamer will be provided at Government expense for future awards.

c. Replacement. Streamers embroidered to show designation or years of awards may be issued at Government expense to replace ones that become unserviceable because of fair wear and tear.

d. Description. Streamers are swallow-tailed and distinctive in color. The streamer will be displayed attached to the pike or lance of the school colors right below the spearhead. The streamer is an integral part of the Junior ROTC school colors. Date streamers will be the colors of the unit class.

(1) Dimensions are 2 3/4 inches wide and 3 feet long for display with school colors.

(2) HUD colors are as follows (see fig 7-1):

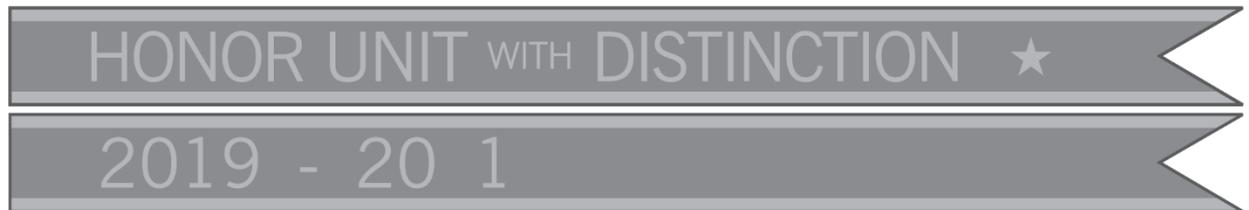
(a) Class Military Institute will be dark yellow 3/8 inch, dark orange 2 inches, and dark yellow 3/8 inch. The orange stripe is embroidered in dark yellow with the inscription "Honor Unit with Distinction" followed by a star, both 1 1/4 inches in height. Dark yellow numerals, 1 1/4 inches in height, will denote award years on the date streamer.

(b) Class High School will be dark yellow 3/8 inch, medium blue 2 inches, and dark yellow 3/8 inch. The blue stripe is embroidered in dark yellow, with the inscription "Honor Unit with Distinction" followed by a star, both 1-1/4 inches in height. Dark yellow numerals, 1-1/4 inches in height will denote award years on the date streamer.

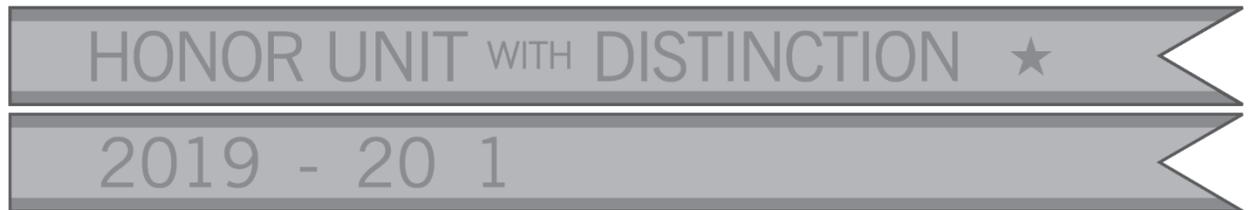
(c) NDCC will be medium blue 3/8 inch, dark yellow 2 inches, and medium blue 3/8 inch. The yellow stripe is embroidered in medium blue with the inscription "Honor Unit with Distinction" followed by a star, both 1-1/4 inches in height. Dark yellow numerals, 1-1/4 inches in height will denote award years on the date streamer.



JROTC CLASS MI



JROTC CLASS HS



NDCC

Figure 7-1. Honor unit with distinction

Appendix A

References

Section I

Required Publications

Unless otherwise indicated, all Army publications are available on the Army Publishing Directorate website at <https://armypubs.army.mil>.

AR 145–2

Junior Reserve Officers' Training Corps Program: Organization, Administration, Operation, and Support (Cited in para 5–1.)

AR 600–8–22

Military Awards (Cited in para 4–1*a*.)

Section II

Related Publications

A related publication is a source of additional information. The user does not have to read it to understand this publication.

AR 25–30

Army Publishing Program

AR 670–1

Wear and Appearance of Army Uniforms and Insignia

10 USC 2031

Junior Reserve Officers' Training Corps

10 USC 2102

Establishment

10 USC 4651

Expenditure of appropriations: limitation

Section III

Prescribed Forms

DA Form 134

Military Training Certificate – Reserve Officers' Training Corps (Prescribed in para 2–1*a*.)

DA Form 136

Military Training Certificate – Reserve Officers' Training Corps (Prescribed in para 2–1*b*.)

DA Form 254

Military Training Certificate – National Defense Cadet Corps (Prescribed in para 2–2*b*.)

DA Form 1773

Citation for the Superior Cadet Decoration Award (Prescribed in para 5–2.)

DA Form 1773–1

Citation for the Superior Junior Cadet Decoration Award (Prescribed in para 6–1*e*(1)(*b*).)

DA Form 1773–3

Citation for the Superior National Defense Cadet Decoration Award (Prescribed in para 6–1*e*(1)(*b*).)

DA Form 2163

Distinguished Military Student Certificate (Prescribed in para 3–1*c*.)

DA Form 2164

Distinguished Military Graduate Certificate (Prescribed in para 3–2*c*.)

DA Form 3855

The United States Army Reserve Officers' Training Corps Honor Unit with Distinction (Prescribed in para 7-1a.)

DA Form 5498

U.S. Army Recruiting Command Award for Junior ROTC Certificate (Prescribed in para 6-1e(1)(c).)

Section IV

Referenced Forms

DA Form 638

Recommendation for Award

DA Form 2028

Recommended Changes to Publications and Blank Forms

DD Form 1348

DOD Single Line Item Requisition System Document (Manual)

Glossary

Section I

Abbreviations

CG

Commanding General

DA

Department of the Army

DAI

Director of Army Instruction

DMG

distinguished military graduate

DMS

distinguished military student

HQDA

Headquarters, Department of the Army

HUD

Honor Unit with Distinction

MSL

Military Science and Leadership

NDCC

National Defense Cadet Corps

OML

order of merit list

PMS

Professor of Military Science

ROTC

Reserve Officers' Training Corps

SAI

Senior Army Instructor

SROTC

Senior Reserve Officers' Training Corps

TIOH

The Institute of Heraldry

USACC

U.S. Army Cadet Command

USAREC

U.S. Army Recruiting Command

Section II

Terms

Cadet

a. An eligible student who is enrolled in Junior ROTC.

b. A student who has been determined eligible (or one who is pending waiver of a temporarily disqualifying condition) for, and has enrolled in the Senior ROTC Program. Cadets are further administratively subdivided into contracted and non-contracted cadets.

c. A foreign student who is enrolled in the Basic Course in accordance with Title 10, United States Code, Section 2103(b), and this regulation; foreign students may participate in the Advanced Course. d. Participating students and auditing students are not considered cadets.

Extension unit

A college or university where Senior ROTC courses are being taught by full time cadre assigned from a host institution. The extension unit has a formal agreement with both a host ROTC program and with the CG, USACC to maintain a SROTC presence on the extension unit campus. Cadets at the extension unit attend classes and activities on their own campus.

High schools

Public and private secondary educational institutions that do not fall under the definition for military junior colleges and military institute schools.

Host institution

College or university hosting a Senior ROTC unit and accepting responsibility for issued Government property.

Host secondary school

High school or military schools at the secondary level and hosting a Junior ROTC unit or National Defense Cadet Corps unit (NDCC). (Sometimes used interchangeably with the term "institution.")

Junior Reserve Officers' Training Corps

Organization of units established by the Department of the Army under 10 USC 2031 at public and private secondary educational institutions to conduct a program of leadership instruction for students. It is a program designed to instill in students in United States secondary educational institutions the values of citizenship, service to the United States, personal responsibility, and a sense of accomplishment.

Junior Reserve Officers' Training Corps unit

An organized group of Junior ROTC cadets and faculty at one secondary school.

Military Junior College

A military school that provides high school and college-level instruction, but does not confer baccalaureate degrees. Junior ROTC units established at these schools meet all other requirements of military college institutions, as defined in DODD 1215.8 (Reference(c)), and accept and maintain a specially designated program of instruction prescribed by the military department concerned.

National Defense Cadet Corps

Terminology encompassing students participating in leadership studies at any educational institution under 10 USC 4651 and conditions prescribed by the Secretary of the Army.

Participating Student

A student admitted to the university or high school, who registers for and attends MSL or Leadership Education and Training classes, but who either does not meet the eligibility requirements to enroll as a cadet or chooses not to enroll in the SROTC or Junior ROTC Program. This category also includes auditing students and non-immigrant aliens. Participating students are not considered cadets.

Professor of Military Science

The academic title customarily conferred upon the senior commissioned Army officer assigned for duty with a university or college ROTC unit.

Senior Army Instructor

The military instructor recognized by the Army as the supervisor of others employed to conduct Junior ROTC at a school.

Senior Reserve Officers' Training Corps

An organization of programs established by the Department of Defense, pursuant to 10 USC 2102, at civilian educational institutions authorized to grant baccalaureate degrees and at military junior colleges that confer an Associate's Degree, to conduct a program of military instruction to commission student cadets as officers in the Armed Forces.

U.S. Army Cadet Command

The Army command having statutory authority for the conduct, support, and maintenance of all U.S. Army Junior and Senior ROTC Programs worldwide. Headquarters, U.S. Army Cadet Command is located at Fort Knox, KY.

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