

**Army Regulation 700–146**

**Logistics**

# **Individual Chemical Equipment Management Program**

**Headquarters  
Department of the Army  
Washington, DC  
14 April 2023**

**UNCLASSIFIED**

# ***SUMMARY of CHANGE***

AR 700–146

Individual Chemical Equipment Management Program

This major revision, dated 14 April 2023—

- o Updates and adds program responsibilities for the Deputy Chief of Staff, G-3/5/7; the Deputy Chief of Staff, G-4; and the Commanding General, Army Materiel Command (paras 1–4*b*, 1–4*c*, and 1–4*e*).
- o Adds program responsibilities for the Assistant Secretary of the Army (Acquisition, Logistics, and Technology); the Deputy Chief of Staff, G-8; Commanding Generals, U.S. Army Forces Command, US Army Europe-Africa, and US Army Central; and Chief, National Guard Bureau and Chief, Army Reserve (paras 1–4*a*, 1–4*d*, 1–4*f*, 1–4*h*, and 1–4*i*).
- o Adds records management (recordkeeping) requirements (para 1–5).
- o Updates program objectives, processes, and funding (chap 2).
- o Updates program-execution policy and adds policy for receipting, services support, inventory, surveillance and testing, procurement procedures, and support of non-unit related personnel and contractors (chap 3).

Effective 14 May 2023


Logistics

**Individual Chemical Equipment Management Program**

By Order of the Secretary of the Army:

**JAMES C. MCCONVILLE**  
*General, United States Army*  
*Chief of Staff*

Official:

  
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*Administrative Assistant to the*  
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**History.** This publication is a major revision.

**Summary.** This regulation prescribes policy and procedures for the Individual Chemical Equipment Management Program.

**Applicability.** This regulation applies to the Regular Army, the Army National Guard/Army National Guard of the United States, and the U.S. Army Reserve, unless otherwise stated. It also applies to Department of the Army Civilian employees.

**Proponent and exception authority.**

The proponent of this regulation is the Deputy Chief of Staff, G–4. The proponent has the authority to approve exceptions or waivers to this regulation that are consistent with controlling law and regulations. The proponent may delegate this approval authority, in writing, to a division chief within the proponent agency or its direct reporting unit or field operating agency in the grade of colonel or the civilian equivalent. Activities may request a waiver to this regulation by providing justification that includes a full analysis of the expected benefits and must include formal review by the activity’s senior legal officer. All waiver requests will be endorsed by the commander or senior leader of the requesting activity and forwarded through higher headquarters to the policy proponent. Refer to AR 25–30 for specific requirements.

**Army internal control process.**

This regulation contains internal control provisions in accordance with AR 11–2 and identifies key internal controls that must be evaluated (see appendix C).

**Supplementation.** Supplementation of this regulation and establishment of command or local forms are prohibited without prior approval from the Deputy Chief of Staff, G–4 (DALO–ORR), 500 Army Pentagon, Washington, DC 20310–0500, or at [usarmy.pentagon.hqda-dcs-g-4.mbx.publications@army.mil](mailto:usarmy.pentagon.hqda-dcs-g-4.mbx.publications@army.mil).

**Suggested improvements.** Users are invited to send comments and suggested improvements to this regulation on DA Form 2028 (Recommended Changes to Publications and Blank Forms) directly to the Deputy Chief of Staff, G–4 (DALO–MPI), 500 Army Pentagon, Washington, DC 20310–0500, or at [usarmy.pentagon.hqda-dcs-g-4.mbx.publications@army.mil](mailto:usarmy.pentagon.hqda-dcs-g-4.mbx.publications@army.mil).

**Distribution.** This publication is available in electronic media only and is intended for the Regular Army, the Army National Guard/Army National Guard of the United States, and the U.S. Army Reserve.

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## **Glossary**

## Chapter 1 Introduction

### 1–1. Purpose

This regulation sets policy and responsibilities for the proper management of chemical, biological, radiological, and nuclear (CBRN) individual protective equipment (IPE) under the Individual Chemical Equipment Management Program (ICEMP). The program provides Army units with contingency IPE, as outlined in the Army Materiel Command's (AMC's) standardized individual Soldier's basic load (SISBL) memorandum. This regulation is not applicable to Army preposition stock and class VIII medical IPE.

### 1–2. References and forms

See appendix A.

### 1–3. Explanation of abbreviations and terms

See the glossary.

### 1–4. Responsibilities

- a. Assistant Secretary of the Army (Acquisition, Logistics and Technology).* The ASA (ALT) will—
  - (1) Provide overall staff supervision for materiel release, fielding, and transition of CBRN IPE to sustainment.
  - (2) Provide technical details, advice, and timely responses on CBRN items managed under the program.
  - (3) Prepare initial coordination of data for a CBRN commodity as soon as it is identified in the capability development document and provide support to Program Executive Offices (PEOs) and program managers (PMs).
  - (4) Ensure PEOs and PMs manage the interchange of legacy items to new solutions.
  - (5) Ensure the appropriate procedures are in place for divestiture of equipment that is expired and no longer used.
  - (6) Ensure key representation at the stakeholders' ICEMP quarterly and monthly meetings.
  - (7) Provide status updates on the new and legacy equipment in the portfolio of the program.
  - (8) Ensure the latest development of individual protection is planned, programmed, and fielded.
  - (9) Ensure the program is developed to operate efficiently and effectively with appropriate supply chain infrastructure in place for item transition to sustainment.
  - (10) Through the PEO–Soldier program manager, coordinate materiel fielding requirements with the supporting joint program manager and Army entities, including ICEMP, to ensure Army program assets are properly allocated according to the DCS, G–8's Assistant Chief of Staff for Resource Management, and fielding requirements.
  - (11) Develop and oversee Department of the Army policy for the ICEMP.
- b. Deputy Chief of Staff, G–3/5/7.* The DCS, G–3/5/7, will—
  - (1) Set the priority for distributing CBRN items.
  - (2) Exercise Army staff responsibility for processing and approving basis-of-issue plans in relation to the CBRN IPE program.
  - (3) Provide the approved force structure and establish requirements for program incorporation into the CBRN deployment planning, programming, budgeting, and execution processes.
  - (4) Provide forecast requirements to the program (5-year tentative plan), allowing the program to take appropriate actions to ensure availability of materiel to meet the Army's readiness level.
- c. Deputy Chief of Staff, G–4.* The DCS, G–4, will—
  - (1) Provide advice to the ASA (ALT) on the development of policies and procedures for centralized management of Army CBRN IPE under the ICEMP.
  - (2) Evaluate waivers and exceptions to policy requested by the AMC.
  - (3) Provide guidance and staff coordination for the Headquarters, Department of the Army (HQDA) CBRN IPE Program.
  - (4) Provide guidance on developing, prepositioning, and maintaining CBRN IPE assets, ensuring CBRN assets are combat-ready for deploying units by maintaining assets at authorized levels and in ready-for-use condition per serviceability standards set by HQDA.
  - (5) Evaluate major changes and revisions to ensure compliance with Department of Defense, Joint Chiefs of Staff, HQDA policy, and congressional mandates.
  - (6) Develop and ensure the program has appropriate supply system infrastructures in place.
  - (7) Ensure system infrastructures have key elements for shelf-life management, asset visibility, and accountability.

- (8) Work in conjunction with DCS, G-3/5/7 to develop requirements for the program.
  - (9) Program and budget funding and plan allocation for the CBRN IPE program.
  - (10) Ensure efficient processes for accountability, tracking, inventory, management, and disposal of equipment.
  - (11) Review and update internal controls.
- d. Deputy Chief of Staff, G-8.* The DCS, G-8, will—
- (1) Plan and assist with the modernization strategy for the CBRN IPE with AMC.
  - (2) Program resources against approved materiel requirements; provide fiscal stewardship.
  - (3) Assist with materiel solutions for items under program to replace legacy items.
  - (4) Assist and defend the CBRN IPE requirements in conjunction with ASA (ALT), Army Futures Command, and DCS, G-4.
- e. Commanding General, Army Materiel Command.* The CG, AMC will—
- (1) Provide oversight to the ICEMP inventory analysis process.
  - (2) Appoint and serve as the lead Army ICEMP manager (AIM) to synchronize all distribution and redistribution management functions.
  - (3) Provide procedures for the ICEMP.
  - (4) Ensure accurate and timely forecast of the ICEMP equipment.
  - (5) Coordinate and conduct quarterly reviews of the program.
  - (6) Maintain liaison between inventory management, intraservice, and interservice functions (for example, manpower and budget).
  - (7) Control the centralization of worldwide asset visibility and inventory functions exercised by the Tank-automotive and Armaments Command's (TACOM's) life cycle management commands (LCMC).
  - (8) Ensure program commitments are met.
  - (9) Provide policy, procedures, plans, and other guidance, including latest 5-year defense plan and mobilization stockage data, in conjunction with the DCS, G-4; DCS, G-3/5/7; and DCS, G-8.
  - (10) Ensure maximum reclamation of excess stocks before initiating request for demilitarization actions, picked up to record at current NET realizable value.
  - (11) Be responsible for management and accountability of the ICEMP.
  - (12) Exercise staff supervision and provide policy guidance to subordinate activities on developing and processing items.
  - (13) Centrally manage CBRN IPE, except class VIII and operational rations; for national level stock, the accountable property system of record (APSR) is LMP.
  - (14) Ensure item-management processes, procedures, and controls are fully auditable per AR 710-1.
  - (15) Manage development and implementation of national and retail level items within the Single Army Logistics Enterprise.
  - (16) Maintain visibility and distribution of all stock in the CBRN IPE, in the ICEMP portfolio.
  - (17) Oversee and help manage IPE for each Army command (ACOM), Army service component command (ASCC), or direct reporting unit (DRU).
  - (18) Coordinate ICEMP stockage objectives with ACOMs, ASCCs, and DRUs.
  - (19) Maintain planning, programming, budgeting, and execution oversight for ICEMP.
  - (20) Oversee the coordination, with the Defense Logistics Agency (DLA), for procurement of all clothing and textile-managed IPE items.
  - (21) Coordinate with the Joint PEO-CBRN Defense for all IPE research and development, surveillance, acquisition, and life cycle support requirements.
  - (22) Ensure the program is developed to operate effectively and efficiently with appropriate supply chain infrastructure in place.
  - (23) Identify the standard basic load per Soldier, the additional items by exception, and update all changes in applicable guidance, databases, and messages to the force.
  - (24) Develop shelf-life test and surveillance procedures, provide management and oversight of shelf-life surveillance, and communicate surveillance changes and guidance Armywide.
  - (25) Provide the updated, standard CBRN basic load per Soldier, with joint coordination with the Maneuver Support Center of Excellence.
  - (26) In coordination with the DCS, G-3/5/7, develop plans for special operations and contingency response force requirements.
  - (27) Oversee plans for IPE recovery for all Soldiers and unit redeployments to include inspecting, sorting, surveillance, shipping, and re-entry into the Army supply of record.

(28) Work with the Army's program executive officer, or the PMs, as the total life cycle managers in the development as well as the sustainment of CBRN IPE.

(29) Approve all exception to policy that fall under the purview of the program.

(30) Oversee the use of Mobility Inventory Control Accounting System (MICAS)—web as an interim software application. Ensure MICAS software capability and functions are transitioned over to the Enterprise Resource Planning and Single Army Logistics Enterprise.

(31) Oversee plans for IPE recovery for all Soldier and unit deployments to include inspecting, sorting, surveillance, and shipping.

(32) Ensure sustainment requirements for replacement equipment is planned, programmed, and budgeted for the program. Ensure equipment is purchased with Operations & Maintenance, Army or Overseas Contingency Operations funds and requisitioned through the appropriate sources of supply.

(33) Ensure a Command Supply Discipline Program is in place and that all sites adhere to it.

(34) Ensure the program is developed to operate effectively and efficiently with appropriate supply chain infrastructure in place.

*f. Commanding General, United States Army Forces Command.* The CG, FORSCOM will—

(1) Provide support to the program to ensure the units are meeting readiness objectives for deployments and training.

(2) Participate in planning meetings to coordinate for contingency operations and short-notice deployments.

(3) Ensure all deployment orders are updated with the appropriate language for CBRN IPE.

(4) Verify and validate personnel supported for units deploying in support of current operations.

(5) Assist with oversight of CBRN gear to ensure units are complying with accountability of materiel.

(6) Enforce turn-in of materiel to AMC after redeployments.

(7) Inform AMC of issues that may affect CBRN IPE.

(8) Ensure equipment is accounted for, tracked, managed, inventoried, and disposed of properly.

(9) Ensure Soldiers and/or units have the required SISBL in support of operational or contingency missions.

(10) Complete responsibilities listed in paragraph 3–5b of this regulation.

*g. Commanders, Army Commands, Army Service Component Commands, and Direct Reporting Units.* The Commanders, ACOMs, ASCCs, and DRUs will disseminate IPE requirements to the AMC's subordinate ICEMP activity. Also, they will complete responsibilities listed in paragraph 3–5b of this regulation.

*h. Commanders, Army Service Component Commands.* The ASCC Commanders will—

(1) Coordinate with AMC for CBRN materiel staged in support of operations.

(2) Ensure appropriate procedures are in place, to include storage, stock rotation, and issue of materiel.

(3) Coordinate with AMC on the turn-in of CBRN IPE.

(4) In the event of a significant increase or decrease required for stockage-level or requirement, provide justification to AMC based on the revised strength levels.

(5) Coordinate all bulk movements through the program.

(6) Ensure appropriate staff in place for oversight and management of stock position.

(7) Coordinate the CBRN IPE excess through the program's regional asset managers.

(8) Provide quarterly updates to AMC on the current state, and recommendations for, program improvements.

(9) Ensure units have the appropriate CBRN training equipment reflected on unit's property book or individual hand receipt.

(10) Ensure equipment is accounted for, tracked, managed, inventoried, and disposed of properly.

(11) Ensure Soldiers and/or units have the required SISBL, in support of operational or contingency mission.

(12) Complete responsibilities listed in paragraph 3–5b of this regulation.

*i. Chief, National Guard Bureau and Chief, Army Reserve.* The CNGB and CAR will—

(1) Ensure all equipment is accounted for, tracked, managed, inventoried, and disposed of properly.

(2) Ensure units deploy with the appropriate CBRN equipment.

(3) Ensure units participate in return of CBRN items after deployments.

(4) Coordinate the CBRN IPE excess-and-returns process through the program's regional asset managers.

(5) Ensure units have the appropriate CBRN training equipment reflected on units' property book or individual hand receipt.

(6) Ensure Soldiers and/or units have the required SISBL in support of operational or contingency mission.

## **1–5. Records management (recordkeeping) requirements**

The records management requirements for all record numbers, associated forms, and reports required by this regulation are addressed in the Records Retention Schedule—Army (RRS–A). Detailed information for all related record

numbers, forms, and reports are located in the Army Records Information Management System (ARIMS)/RRS-A at <https://www.arims.army.mil>. If any record numbers, forms, and reports are not current, addressed, and/or published correctly in ARIMS/RRS-A, see DA Pam 25-403 for guidance.

## **Chapter 2**

### **Objectives, Process, and Funding**

#### **2-1. Objectives**

The program—

- a.* Ensures centralized management and funding approach to IPE.
- b.* Ensures Soldier's and/or unit's requests for SISBL are fulfilled in support of any operational or contingency mission.
- c.* Ensures program IPE stock is maintained, sustained, and rotated to minimize shelf-life expiration during storage.
- d.* Ensures IPE is geographically located worldwide to meet ACOM, ASCC, and/or DRU deployment requirements.
- e.* Maintains asset visibility, accountability, and readiness of all program IPE in accordance with AR 735-5.
- f.* Minimizes shelf-life expiration during storage to ensure Soldiers and units deploy with 100 percent serviceable stock, throughout the duration of their deployments.
- g.* Right-sizes the logistical footprint to prevent overage in capacity.
- h.* Builds a stockpile of training IPE from turn-in received to support units.
- i.* Ensures available training equipment is issued on a first-come basis or as deemed by priority set by ACOM.
- j.* Tracks shelf-life of items and rotates as needed; all designated locations must comply with stock rotation as deemed by program.

#### **2-2. Process**

The program executing agency provides life cycle management of IPE from purchase and/or requisition through demilitarization.

- a.* The program plans requisition purchases in accordance with established requirements and maintains stock availability rates, as approved by the AIM and in coordination with the Director, Supply Directorate, also known as DCS, G-44(S).
- b.* The program maintains CBRN IPE inventories stored at continental United States (CONUS) and outside the United States (OCONUS) locations to meet ACOM, ASCC, and/or DRU deployment requirements.
- c.* The program, in coordination with ACOMs, ASCCs, and/or DRUs, will develop policies and procedures for the return, inspection, repackaging, and redistribution of serviceable CBRN IPE upon a unit's redeployment.
  - (1) The program provides units with disposition instructions for recoverable and non-recoverable CBRN IPE.
  - (2) Some unserviceable materiel may be reused for training materiel. Materiel deemed unusable will be disposed of through procedures defined by DLA Disposition Services.
  - (3) All disposal actions for ICEMP items must be requested, coordinated, and authorized through the ICEMP executing agency.

#### **2-3. Funding**

The AIM, in coordination with the DCS, G-3/5/7, funds the program using sustainment (SS) program evaluation group (PEG) funds.

- a.* ACOMs, ASCCs, and/or DRUs ensure allocations (determined by the DCS, G-3/5/7) of the CBRN SS PEG funds are committed for unit and training readiness.
- b.* The AIM ensures the allocated funds are distributed from command channels to the executing agency, and ensures requirements that exceed SS PEG funding calculations are budgeted and resourced.

## **Chapter 3**

### **Program Execution**

#### **3-1. Budget**

The program—

- a.* Ensures the resources are executed appropriately in support of maintaining Army's readiness level based on the stockage objective.



- b.* Ensures all emerging requirements are coordinated, validated, and approved by AIM prior to executing or releasing materiel.
- c.* Ensures all operational capability objective expenses adhere to the budget criteria set by the Office of Management and Budget Criteria.
- d.* Maintains accurate record of expenditures of materiel release from program.
- e.* Ensures no second destination transportation expenses are expended under the program management decision evaluation package starting fiscal year 2021.
- f.* Ensures sustainment (resupply) for Go-to-War stock is requisitioned by units through normal supply chain.
- g.* Ensures all second destination transportation is programmed and managed through designated central office appointed by DCS, G-4.

### **3-2. Storage**

The program provides life cycle management for its assets from IPE requisition to disposal.

- a.* CBRN IPE inventories will be maintained at two national-level storage facilities to meet contingency and operational equipment requests, approved to support power projection platforms (PPPs) and CONUS replacement centers, and mobilization force generation installation (MFGI) replenishment, and the established contingency stockage objectives.
- b.* The program will forward position CBRN IPE inventories in order to meet—
  - (1) Deployment requirements for all supported CONUS PPP and power support platform.
  - (2) Deployments, contingency, and theater-specific personnel requirements for all supported OCONUS theaters of operation.
- c.* Accountability of Army materiel will be maintained in accordance with AR 710-1, AR 710-2, AR 740-1, AR 740-26, and AR 735-5.

### **3-3. Sustainment**

The program—

- a.* Issues CBRN IPE in accordance with SISBL.
- b.* Ensures CBRN IPE under the purview of the SISBL is not considered consumed until package is open for use in CBRN threat.
- c.* Ensures units and Soldiers take appropriate actions to see that serviceable materiel is decremented from clothing record or property book in accordance with policy set in AR 735-5.
- d.* Ensures re-use or training of materiel following redeployment of units and personnel.
- e.* Ensures anything over the basis of issue is planned, approved, and funded for program support.
- f.* Ensures direct units, Soldiers, or agencies submit funded requisitions via GCSS-Army for items not supported or programmed to support.
- g.* Ensures shipment of materiel to all designated locations.
- h.* Ensures appropriate checks-and-balances are in place to prevent re-issuing materiel or supporting shipment of materiel, if units or personnel leave equipment behind prior to deploying in support of COCOMs. Program will not be responsible for the shipment of their materiel.
- i.* Ensures requests for waiver (not to receive IPE at PPP or MFGI) are not accepted. It is not the program responsibility to provide materiel after arrival into theater.
- j.* Directly ships IPE to units not supported by the designated locations. Unit requests will be submitted to the program manually, until electronic means are available to support.

### **3-4. Recovery and disposal**

The program, in coordination with ACOMs, ASCCs, and/or DRUs, will develop policies and procedures for the return, inspection, repackaging, and redistribution of serviceable CBRN IPE upon unit turn-ins.

- a.* The program team will provide units with disposition instructions for recoverable and non-recoverable assets.
- b.* Unserviceable materiel may be reused for training materiel and/or disposed of through procedures defined by DLA Disposition Services.
- c.* All items maintained under preview of the program will be turned in to the local supply activity point. The local supply POC will contact program representatives for disposition and funded transportation account code to ship to designated locations.
- d.* Units are not authorized to retain contingency materiel in unit areas. Any exceptions to policy must be addressed through the AIM.

### **3-5. Receipting**

#### *a. The program—*

- (1) Ensures PPP or MFGI designated to store IPE picked all assets up to record.
- (2) Issues in bulk to unit; the accountable property officer or designated unit representative appointed by senior leaders sign for the property received.
- (3) Designates a POC to ensure items are accounted for on the unit's record account.
- (4) Ensures all property is issued to authorized personnel, when correctly prepared request for issue document is presented either manually or electronically.

#### *b. Commanders—*

- (1) Issue receipts for all incoming assets received upon issue from the program, on an approved accountable system of record, within the specified time period to meet audit readiness (see AR 710-2).
- (2) Ensure all expendable and nonexpendable CBRN IPE is accounted for, per AR 735-5.
- (3) Ensure expendable assets are accounted for on property book records.
- (4) Ensure when items are consumed after issue, units prepare a memorandum to adjust losses of durable, nonexpendable, and expendable items (see AR 735-5).
- (5) Ensure all procedures meet audit readiness according to the latest published guidance from HQDA DCS, G-4 (Interim U.S. Army Audit Readiness Procedural Guide, May 2016).

### **3-6. Services support**

#### *The program—*

- a. Ensures Army units are provided with a maximum of two sets for deployment (per individual and bulk request).*
- b. Incorporates the latest published tariff for the CBRN IPE, if sizes are not provided for clothing items.*
- c. Ensures IPE sets required to sustain operations after deployment are exercised by combatant commanders for their area of responsibility.*

### **3-7. Inventory**

#### *The program—*

- a. Ensures the assets are available for the specified requirement as determined by the DCS, G-3/5/7.*
- b. Ensures assets are authorized to be in forward position to designated locations based on Army's needs. AMC assesses the requirements and risks to make the determination to forward positions.*
- c. Ensures portion of the stock against requirement remains at the depot to satisfy the direct-unit request and expired-stock-rotations recovery.*
- d. Refrains from maintaining unserviceable stock at forward locations, unless determined the local unit or element has a shortfall in training needs.*
- e. Designates a depot as primary locations for Go-to-War stock received by sources of supplies.*
- f. Designates a depot as the turn-in point for all CBRN IPE assets under the purview of the program.*
- g. Ensures depots are operating by the practices covered in AR 740-1.*
- h. Provides units with disposition instructions for recoverable and non-recoverable IPE.*
- i. Coordinates with the DLA—Disposition Services Defense Accountability Reutilization and Disposal (DARD) for demilitarization of assets.*

### **3-8. Surveillance and testing**

#### *The program—*

- a. Ensures IPE with a shelf life remains in serviceable condition while in inventory and is not held beyond its useful shelf life.*
- b. Ensures testing allows for the extension of shelf-life and provides a cost-avoidance.*
- c. Ensures a plan is in place for annual shelf-life testing.*
- d. Identifies items that require lot testing and priorities based on operational needs and cost-effectiveness with the shelf-life extension integrated-process team.*
- e. Validates testing requirements with the other Services to synchronize efforts and lower costs where appropriate.*
- f. Ensures integration of shelf-life data elements into future or updated technologies, as well as the ability to synchronize this capability with other databases as required.*

### **3-9. Procurement procedures**

#### *The program—*

- a. Establishes a governing supply chain council to establish purchasing plans and goals.*

- b.* Ensures effective coordination with DLA and TACOM-Natick to procure appropriate equipment.
- c.* Reports all purchases on a quarterly basis to AMC and the supply chain council.
- d.* Ensures all planned procurements are approved on an annual basis by governing supply chain council.
- e.* Ensures reporting each quarter will gauge purchase power executed throughout the fiscal year.
- f.* Ensures reporting shows all unfilled items back-ordered by the item managers from source of supplies for prior and current years.
- g.* Ensures purchases are limited to SISBL memorandum published by AMC ICEMP management.
- h.* Obtains approval from the AIM for any exception to the annual procurement strategy.

### **3–10. Support of non-unit related personnel and contractors**

- a.* The program—
  - (1) Supplies the Combat Readiness Center (CRC) with the necessary IPE.
  - (2) Tracks volume of equipment issue to form demand requirements for non-unit related personnel.
  - (3) Ensures assets stored at the CRC meet minimal shelf life requirement as set by the AIM.
- b.* The issuing elements will —
  - (1) Ensure equipment is issued based on the theater threat level requirements and per the latest published guidance from the DCS, G–1’s Army Mobilization and Deployment Reference guide.
  - (2) Ensure equipment is issued to non-unit related personnel and accounted for on the Army's approved system of record for individual issue.
  - (3) Ensure assets issued are capable of meeting a minimum duration of service.

## **Appendix A**

### **References**

#### **Section I**

##### **Required Publications**

Unless otherwise indicated, all Army publications are available on the Army Publishing Directorate website at <https://armypubs.army.mil>.

##### **AR 710–1**

Centralized Inventory Management of the Army Supply System

##### **AR 710–2**

Supply Policy Below the National Level

##### **AR 735–5**

Property Accountability Policies

##### **AR 740–1**

Storage and Supply Activity Operations

##### **AR 740–26**

Physical Inventory Control

#### **Section II**

##### **Related Publications**

A related publication is a source of additional information. The user does not have to read it to understand this publication. Unless otherwise indicated, Army publications are available at the Army Publishing Directorate website at <https://armypubs.army.mil>. Department of Defense publications are available at <https://www.esd.whs.mil/>.

##### **AMC Memorandum**

U.S. Army Materiel Command, Individual Chemical Equipment Management Program Overarching Guide (Can be obtained by email at [usarmy.redstone.usamc.list.amop-scb@army.mil](mailto:usarmy.redstone.usamc.list.amop-scb@army.mil))

##### **AMC Memorandum**

U.S. Army Materiel Command, Individual Chemical Equipment Management Program Users Guide 2.0 (Can be obtained by email at [usarmy.redstone.usamc.list.amop-scb@army.mil](mailto:usarmy.redstone.usamc.list.amop-scb@army.mil))

##### **AR 11–2**

Managers' Internal Control Program

##### **AR 25–30**

Army Publishing Program

##### **AR 220–1**

Army Unit Status Reporting and Force Registration—Consolidated Policies

##### **AR 702–16**

Chemical Biological Defense Materiel Reliability Program

##### **AR 702–18/DLAR 4155.37/NAVSUPINST 4410.56A/AFMAN 23–110/MCO 4450.13**

Department of Defense (DoD) Shelf Life Materiel Quality Control Storage Standards

##### **CTA 50–900**

Clothing and Individual Equipment

##### **CTA 50–970**

Expendable/Durable Items (except medical, class V, repair parts, and heraldic items)

##### **DA Pam 25–403**

Army Guide to Recordkeeping

##### **DCS, G–1 Guide**

Army Mobilization and Deployment Reference 2020 (Available at <https://www.army.mil/>)

**DoDM 4140.27 Volumes 1 and 2**

DoD Shelf-Life Management Program

**SB 740-94-1**

Storage Serviceability Standards for TACOM Materiel Sets and Kits, Detectors and Alarms, CBR, and Ancillary Items

**SB 740-94-2**

Storage Serviceability Standards for SBCCOM Materiel: Decontaminating Equipment and Decontaminating Agents

**SB 740-94-4**

Department of The Army Supply Bulletin Storage Serviceability Standards for TACOM Materiel Collective Protection Equipment, Chemical-Biological, and Ancillary Items

**SB 740-94-5**

Storage Serviceability Standards for Masks, Chemical-Biological (All Types), and Ancillary Items

**SB 740-94-6**

Storage Serviceability Standards for SBCCOM Materiel Filter Units, Gas Particulate, and Ancillary Items

**SB 740-94-7**

Storage Serviceability Standards for TACOM Materiel Breathing Apparatus, Self-Contained Protective Outfits, and Ancillary Items

**SB 740-94-8**

Storage Serviceability Standards for TACOM Materiel Riot Control Agent Dispersers and Ancillary Items

**SB 740-94-9**

Storage Serviceability Standards for SBCCOM Materiel: Smoke Generators and Ancillary Items

**TM 10-8415-220-10**

Operator Manual for Joint Service Lightweight Integrated Suit Technology (JSLIST) Chemical Protective Ensemble

**TM 38-410/DLAR 4145.11/AFJMAN 23-209/NAVSUP PUB 573/AFR 69-9/MCO 4450.12A**

Storage and Handling of Hazardous Materials

**Section III****Prescribed Forms**

This section contains no entries.

**Section IV****Referenced Forms**

Unless otherwise indicated below, DA Forms are available on the Army Publishing Directorate website at <https://armypubs.army.mil>.

**DA Form 11-2**

Internal Control Evaluation Certification

**DA Form 2028**

Recommended Changes to Publications and Blank Forms

## **Appendix B**

### **Assistance with the Individual Chemical Equipment Management Program**

#### **B-1. Individual Chemical Equipment Management Program assistance contacts**

ICEMP Office  
Commercial: 1-586-282-3569  
DSN: 786-3569  
Email: [usarmy.detroit.tacom.mbx.ilsc-icemp@mail.mil](mailto:usarmy.detroit.tacom.mbx.ilsc-icemp@mail.mil)

#### **B-2. Mobility Inventory Control Accounting System assistance contacts**

MICAS Sustainment Office  
Commercial: 1-586-282-3570  
Toll Free: 1-877-870-7882  
Email: [usarmy.detroit.tacom.mbx.ilsc-micas-web@mail.mil](mailto:usarmy.detroit.tacom.mbx.ilsc-micas-web@mail.mil)  
Website: <https://micasweb.csd.disa.mil>

## **Appendix C**

### **Internal Control Evaluation**

#### **C–1. Function**

The function covered by this internal control evaluation is the Army's Individual Chemical Equipment Management Program.

#### **C–2. Purpose**

To assist in evaluating the key internal controls listed. It is intended as a guide and does not cover all controls.

#### **C–3. Instructions**

*a.* AMC will conduct internal review and analysis of key internal control issues affecting its responsibilities. These include systemic process, workforce training, inventory management, disposal, policy, and other issues as applicable.

*b.* AMC will report issues to DCS, G–4 as required for assistance in analysis and resolution. Some current internal control and evaluation processes used jointly by AMC and HQDA include:

- (1) Quarterly execution report of funds executed for supplies and support.
- (2) Quarterly Pine Bluff Arsenal report (project status) of funded projects.
- (3) Quarterly Bluegrass Army Depot status update of operation.
- (4) Quarterly report of condition of shelf life items.
- (5) Monthly report of materiel forward position at mobility force generation installation and PPP and stock at LCMC levels to replenish and direct issue to units.
- (6) Quarterly Report of Disposal of equipment sent to the Joint Program Executive Officer for Chemical and Biological Defense Enterprise Fielding and Surveillance Directorate DARD activity or disposed/demilitarized at depot.
- (7) Quarterly Report of APSR of property currently in possession at unit level.

#### **C–4. Managers' internal control evaluation process**

Managers' assessment of the key controls identified above does not require the use of a checklist. These key internal controls must be evaluated at least once every 5 years. Certification must be accomplished on DA Form 11–2 (Internal Control Evaluation Certification).

#### **C–5. Supersession**

This evaluation replaces the evaluation for the Army's Individual Chemical Equipment Management Program previously published in AR 700–146, dated 18 March 2014.

#### **C–6. Comments**

Help make this a better tool for evaluating internal controls. Submit comments to the DCS, G–4 (DALO–MNI), 500 Army Pentagon, Washington, DC 20310–0500.

## **Glossary**

### **Section I**

#### **Abbreviations**

**ACOM**

Army command

**AIM**

Army ICEMP manager

**AMC**

Army Materiel Command

**ARIMS**

Army Records Information Management System

**ASCC**

Army service component command

**CBRN**

chemical, biological, radiological, and nuclear

**CONUS**

continental United States

**DCS**

Deputy Chief of Staff

**DLA**

Defense Logistics Agency

**DRU**

direct reporting unit

**HQDA**

Headquarters, Department of the Army

**ICEMP**

Individual Chemical Equipment Management Program

**IPE**

individual protective equipment

**MFGI**

mobilization force generation installation

**MICAS**

Mobility Inventory Control Accounting System

**OCONUS**

outside continental United States

**PEG**

Program Evaluation Group

**PEO**

Program Executive Offices

**PM**

program manager

**PPP**

power projection platform

**RRS–A**

Records Retention Schedule—Army



**SISBL**

standardized individual Soldier's basic load

**SS**

sustainment

**TACOM**

Tank-automotive and Armaments Command

**Section II****Terms**

This section contains no entries.

**UNCLASSIFIED**

**PIN 104074-000**